

**MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING OF
ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 19 JUN 2020**

1. Academic Advisory Committee (AAC) meeting of Army College of Nursing Jalandhar Cantt was held on 19 Jun 2020 in the Conference Hall of Military Hospital, Jalandhar Cantt. The meeting was chaired by Brig Vembu Anand, Commandant, Military Hospital, Jalandhar Cantt (President, AAC & Director, Army College of Nursing, Jalandhar Cantt). The meeting was attended by the following: -

Members

- | | | | |
|-----|------------------------|---|---|
| (a) | Lt Col Indu Bhandari | - | Offg Principal Matron, MH JRC
as eminent educationist. |
| (b) | Prof (Mrs) M Maheswary | - | Principal, ACN JRC. |
| (c) | Mrs Baljeet Kaur | - | HOD, Obst & Gynae Nursing
ACN Jalandhar Cantt |

2. At the outset, the Principal ACN welcomed the President for AAC meeting and thanked him for sparing valuable time for the meeting and giving continuous support in imparting quality nursing education to students. Thereafter, the following points were discussed : -

- | | |
|-----|--|
| (a) | Progress on minutes of last AAC meeting held on 15 Nov 2019. |
| (b) | Agenda Points. |

3. The points discussed and directions given in succeeding paras : -

Ser No	Pt	Action	Info
<u>Progrep on mins of Last AAC mtg held on 15 Nov 2019</u>			
4.	<p><u>Para 4 : Publications / Presentations.</u> The Principal ACN informed the committee that articles in respect of faculty members as per Appendix 'A' have been published after the last AAC meeting.</p> <p><u>Decision.</u> The President, AAC complimented the faculty members for publication of articles. He further directed the Principal, ACN to motivate all faculty members in general and those who have not yet published articles in particular, to write and publish</p>	ACN JRC	All members

Ser No	Pt	Action	Info
	research papers in the UGC mandated journals, which is a mandatory requirement for NAAC Accreditation.		
5.	<p><u>Para 5 : Hospital Management Software.</u> Training on Hospital Management Software is being given to B Sc (Nursing) Fourth Year students during the internship.</p> <p><u>Decision.</u> The President, AAC emphasised that due to COVID-19, it is the need of the hour to exploit the IT platforms / softwares. Hence, all students be encouraged to be fully acquainted with Hospital Management Software.</p>	ACN JRC	All concerned
6.	<p><u>Para 6 : Online Admission Test.</u> The case was taken up with HQ AWES to delegate the responsibility to both the colleges for Online Admission Test (OAT). However, HQ AWES has delegated the responsibility for conduct of the same to this college for the year 2020 and decision on conduct of OAT on rotation basis by both the colleges will be taken by them in due course.</p> <p><u>Decision.</u> The President, AAC directed that after conduct of OAT-2020, a case be taken up with higher HQ for the same again.</p>	ACN	All concerned
7.	<p><u>Para 7 : Practical Trg of Students in Command Hospital, Western Command.</u> The Practical Training in Command Hospital, Western Command in 3 groups consisting 20 students each accompanied by two faculty members was held from 14 Jan 2020 to 14 Mar 2020. The trg was certified by Command Hospital, Western Command and standards highly commended. MG (Med), HQ Western Command during Annual Adm & Tech Inspection of the college on 08 Jan 2020 had suggested that wef next academic session, practical trg in "Neurology" be carried out at MH Jalandhar Cantt, where the facilities are available now. Hence, in future, the students will now be posted in Command Hospital, Western Command for practical trg in "Oncology" only.</p> <p><u>Decision.</u> The President, AAC directed that conduct of practical training in "Neurology" at MH Jalandhar Cantt be planned in the Master Rotation Plan / Academic</p>	ACN JRC	All concerned

Ser No	Pt	Action	Info
	Calendar for the next academic session. He further directed that since the students are required to undergo "Oncology" training in Command Hospital, Western Command, the duration of posting be reviewed from three weeks to two weeks.		
8.	<p><u>Para 10 : Coverage of Syllabus.</u> The syllabus was covered as per the deadlines given by the AAC, followed by the conduct of periodic revision classes for the Academic Session 2018-19. The Principal, ACN apprised the committee that the university has declared the result of B Sc (Nursing) Fourth Year so far and college got 100% result with 25 distinctions. It was further informed that the results of remaining batches are awaited.</p> <p><u>Decision.</u> The President AAC expressed satisfaction on the conduct and coverage of syllabus and complimented the faculty on achieving 100% result of B Sc (Nursing) Fourth Year. However, he further motivated the faculty to work hard to achieve academic excellence and more number of distinctions in the future.</p>	--	All concerned
9.	<p><u>Para 8 : Coverage of Syllabus.</u> The progress on coverage of syllabus till May 2020 (including online classes conducted during lockdown) as per Appendix B was informed to AAC.</p> <p><u>Decision.</u> The President AAC expressed satisfaction on coverage of syllabus. However, he directed that record for conduct of online classes be properly maintained, so that the college can produce the same to any regulatory body during the inspection.</p>	--	All concerned
10.	<u>Para 10 : Clinical supervision of students.</u> In addition to supervision of students in Clinical Areas, surprise check by the HODs / Vice Principal and Principal ACN is also carried out.	--	All concerned
11.	<u>Para 12 : Org of Youth Festival.</u> Due to COVID-19, the conduct of Youth Festival has been postponed to next Academic Session.	--	All concerned

Ser No	Pt	Action	Info
12.	<u>Para 13 : Visiting Faculty.</u> The feasibility for nomination of visiting faculty by PIMS, Jalandhar was explored but was not financially viable.	--	All concerned
13.	<u>Para 14 : Conduct of Practical Trg in Dr Vidya Sagar Mental Hospital, Amritsar.</u> The IMC during its meeting held on 29 Jan 2020 had directed to maint 'status quo' on conduct of practical training of students in Dr Vidya Sagar Mental Hospital, Amritsar. As per the directions of Director, ACN, the practical trg in "Psychiatric Mental Health Nursing" will be conducted in Parent Hospital (MH Jalandhar Cantt) as hither to fore.		
14.	<u>Para 17 : Best Clinical Practices.</u> As per the suggestion of Principal Matron, Military Hospital, Jalandhar Cantt, the following actions / steps have been initiated for imparting / adhering best clinical practices by students : - (a) Pre-Planned Clinical Rotation Plan and fwd to concerned areas in MH JRC. (b) Frame objective of the Clinical Postings of all batches. (c) Regular Supervision & Guidance by Clinical Instructors. (d) Commenced the OSCE Pattern to assess the Clinical Skills.		
15.	<u>Para 16 : Closing Address of President, AAC.</u> (a) <u>Hostel Rules.</u> During quarterly interaction with students in Nov 2019 and Feb 2020, the hostel rules have been reframed. (b) <u>Installation of Mobile Jammers.</u> The IMC during its meeting held on 29 Jan 2020 has dropped the proposal for installation of mobile jammer in hostel. (c) <u>Repair / Maint Works.</u> As per the directions of Director, ACN, the repair / maint works in hostel were		

Ser No	Pt	Action	Info
	<p>executed in Winter Vacation and same practice will be followed in future.</p> <p><u>Decision.</u> The President, AAC expressed satisfaction on the action taken by the college on above pts.</p>	--	All concerned
<u>Agenda Pts</u>			
16.	<p><u>Item I : Revised Academic Calendar.</u> Due to COVID-19 lockdown/curfew, the Academic Calendar as approved by AAC during its meeting held on 15 Nov 2019, could not be implemented during the period Apr & May 2020. Hence, the Academic Calendar needs to be revised. The revised draft Academic Calendar is attached as Appendix C, for approval of AAC.</p> <p><u>Decision.</u> The AAC approved the revised Academic Calendar (Appendix C) for the year 2019-20.</p>	ACN	All concerned
17.	<p><u>Item II : INC Guidelines on Academics and Examinations during COVID-19 Pandemic & Lockdown.</u> Indian Nursing Council, New Delhi vide letter dated 14 May 2020 has issued guidelines on Academics and Examinations during COVID-19 Pandemic & Lockdown. The important points and action taken are attached as Appendix D.</p> <p><u>Decision.</u> The President AAC directed that guidelines issued by INC, New Delhi be implemented in letter and spirit.</p>	ACN	All concerned
18.	<p><u>Item III : Plan for Coverage of Syllabus.</u> INC, New Delhi vide their Circular dated 14 May 2020 has clarified that lockdown period can be counted towards summer vacation. Hence, the summer vacation of students of B Sc (Nursing) First, Second and Third Year was observed from 01 Jun to 20 Jun 2020. After completion of summer vacations, the students have been instructed to remain at their homes and online classes have been planned wef 21 Jun 2020 as per details attached as Appendix E.</p> <p><u>Decision.</u> The President, AAC directed that besides focusing merely on completion of syllabus, adequate</p>	Principal, ACN	All concerned

Ser No	Pt	Action	Info
	revision classes, conduct of assignments and projects may also be planned to improve the annual results of the college at university level.		
19.	<p><u>Item IV : NAAC Accreditation.</u> In the last IMC meeting held on 29 Jan 2020, it was directed that a wider survey be carried out, in case a consultant is required to be hired for assisting NAAC Accreditation. Due to COVID-19, a wider online survey has been carried out. A proposal received from Dr (Prof) Manjit Singh, Head of Education Accreditation Division, Triam Systems Private Limited has been found suitable and is being analyzed. More agencies / consultants are also being approached for a comparative survey.</p> <p><u>Decision.</u> The President, AAC directed that the presentation from agencies for assisting NAAC Accreditation be also arranged and analysed. A case file be processed with justification for approval of the CFA, as required.</p>	Principal ACN	All concerned

20. During the closing address, the President, AAC directed that the college has commenced internship training of B Sc (Nursing) Fourth Year, which may be suspended with immediate effect due to COVID-19 cases in MH Jalandhar Cantt.

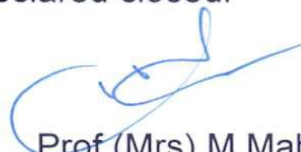
21. At the end, Principal once again thanked all the delegates and assured that efforts will be made by one and all for upliftment of standard of the college.

22. There being no other points, the meeting was declared closed.

Army College of Nursing
Deep Nagar
Jalandhar Cantt

2001/ACN/AAC/20/

23 Jul 2020


Prof (Mrs) M Maheswary
Principal
for President, AAC

Distr : -

HQ 11 Corps (AWES)
MH Jalandhar Cantt

Appendix A

(Ref para 04 of mins of AAC meeting held on 19 Jun 2020)

DETAILS OF ARTICLES PUBLISHED : **ARMY COLLEGE OF NURSING, JALANDHAR CANTT**

Ser No	Name & Designation	Subject/Topic	Journal/Magazine
1.	Prof.(Mrs.) M.Maheswary Principal	RESEARCH ARTICLE: To assess the knowledge about the Ebola Virus disease among staff nurses and student nurses in selected hospitals and colleges, Jalandhar, Punjab	Asian Journal of Nursing Education and Research; Vol.:10, Issue02, April-June,2020
2.	Mrs. Baljeet Kaur Assistant Professor	RESEARCH ARTICLE: A descriptive study to assess the level of anxiety regarding labour among Primigravida and multigravida women admitted in labour room, Military Hospital, Jalandhar Cantt.	International Journal of Advances in Nursing Management 2020
3.	Mrs. Khushnasib Assistant Professor	RESEARCH ARTICLE: A descriptive study to assess the anxiety and coping mechanism among caregivers of cancer patients of selected hospitals of Ludhiana, Punjab.	International Journal of Nursing Vol. 7;Issue2; May-June, 2019

Ser No	Name & Designation	Subject/Topic	Journal/Magazine
4.	Ms. Gagan Sharma Assistant Professor	RESEARCH ARTICLE: Assess the knowledge and attitude regarding primary prevention of coronary heart disease among bank employees of selected banks of Pune city with a view to develop a self instructional module	Asian Journal of Nursing Education and Research; Vol.:9, Issue03, July-September,2019
		RESEARCH ARTICLE: Effectiveness of simulation technique on practice regarding selected nursing procedure among B.Sc. Nursing students at Sumandeep Nursing College, Piparia, Vadodara	International Journal of Health Sciences, Vol.:7,issue 1 April-September, 2019
5.	Ms. Neeta Thakur Clinical Instructor	RESEARCH ARTICLE: A descriptive study to assess the knowledge of ill effects of smoking on adolescents in schools.	International Journal of Nursing Education and Research; Vol.:08, No.1: Jan-March:2020
6.	Mrs. Harpreet Kaur Clinical Instructor	REVIEW ARTICLE: IVF Fertilization and Psychological Consequences	International Journal of Nursing Education and Research; Vol:8, Issue-01: January-March:,2020
		REVIEW ARTICLE: Embryonic Demise	International Journal of Nursing Education and Research; Vol:8, Issue-03: July-September:,2020

Ser No	Name & Designation	Subject/Topic	Journal/Magazine
		RESEARCH ARTICLE: A descriptive study to assess the level of anxiety regarding labour among Primigravida and multigravida women admitted in labour room, Military Hospital, Jalandhar Cantt.	International Journal of Advances in Nursing Management 2020
7.	Ms. Rashmi Sharma Clinical Instructor	REVIEW ARTICLE: Karyotyping: Spying the Faulty Genes	Asian Journal of Nursing Education and Research; Vol:9No:3:July-September, 2019
		REVIEW ARTICLE: DENGUE: Understanding the Severity	Asian Journal of Nursing Education and Research Vol.:10, Issue:03, July - September, 2020
8.	Ms. Riya Sharma Clinical Instructor	RESEARCH ARTICLE: A descriptive study to assess the knowledge of ill effects of smoking on adolescents in schools.	International Journal of Nursing Education and Research; Vol.:08, No.1: Jan-March:2020
9.	Ms. Nandini Clinical Instructor	REVIEW ARTICLE: S.O.L.E.R way of Communication in Nursing	Asian Journal of Nursing Education and Research; Vol:10, Issue-01:3:Jan-March, 2020
		REVIEW ARTICLE: Lichtenberg Figures: A Lightning Flower	Indian Journal of Advance Nursing, Vol.:V, Jan-Dec 2019
		REVIEW ARTICLE: Frost Bite: A winter Disaster	Asian Journal of Nursing Education and Research; Vol:10, Issue-03: July-September:, 2020
		REVIEW ARTICLE: Hospital Emergency Codes	International Journal of Nursing Education and Research; Vol:8, Issue-03: July-September:, 2020

Appendix B

(Ref para 09 of mins of AAC meeting held on 19 Jun 2020)

COVERAGE OF SYLLABUS ARMY COLLEGE OF NURSING, JALANDHAR CANTT

Ser No	Subject	Theory Hrs	Clinical Hrs	Completed Hrs
B.SC NURSING I YEAR				
1.	Nursing Foundation	265		185
2.	Lab	200		158
3.	Clinical	450	115	
4.	Anatomy & Physiology	120		97
5.	Nutrition	60		43
6.	Biochemistry	30		17
7.	Psychology	60		45
8.	Microbiology	60		46
9.	English	60		45
10.	Computer	45		18
B.SC NURSING II YEAR				
11.	Sociology	60		41
12.	Pharmacology	45		56
13.	Pathology	30		40
14.	Genetics	15		13
15.	Medical Surgical Nursing-I	210		161
16.	Medical Surgical Nursing-I (Practical)	720	386	
17.	Community Health Nursing-I	90		79
18.	Community Health Nursing-I (Practical)	130	125	
19.	Communication & Edn Technology	60+30		61
B.SC NURSING III YEAR				
20.	Medical Surgical Nursing –II	120		129
21.	Medical Surgical Nursing –II (Practical)	270	210	
22.	Child Health Nursing	90		91
23.	Child Health Nursing (Practical)	270	128	
24.	Mental Health Nursing	90		90
25.	Mental Health Nursing (Practical)	270	8	
26.	Midwifery & Obstetrical Nursing	45		76
27.	Midwifery & Obstetrical Nursing (Practical)	180	128	
28.	Nursing Research & Statistics	45		34
B.SC NURSING IV YEAR				
29.	Midwifery & Obstetrical Nursing	45		45
30.	Midwifery & Obstetrical Nursing (Practical)	135	135	

Ser No	Subject	Theory Hrs	Clinical Hrs	Completed Hrs
31.	Community Health Nursing –II	90		90
32.	Community Health Nursing –II (Practical)	180	180	
33.	Management & Administration	90	32/30	90
34.	Nursing Research & Statistics	45	10/48	50
INTERNSHIP				
35.	Medical Surgical Nursing	430	284	
36.	Community Health Nursing	195	45	
37.	Midwifery & Obstetrical Nursing	240	84	
38.	Mental Health Nursing	95	-	
39.	Child Health Nursing	145	-	

NOTE:

INTERNSHIP: Community Health Nursing posting will commence in Aug/Sep 2020 and clinical hours are going to complete in the last week of August 2020, subject to the prevailing conditions of COVID-19 and restrictions thereof.

Online research work will be submitted by students to their respective guide.

Appendix C

(Ref para 16 of mins of AAC meeting held on 19 Jun 2020)

REVISED ACADEMIC CALENDAR : 2019-20 **ARMY COLLEGE OF NURSING, JALANDHAR CANTT**

Month	Date/Weeks	Day	Event
October	1 st	Tuesday	Course commencement of all four years
October	4 th	Friday	Inter-House Tournaments – Basket Ball
October	1 st to 2 nd week	Monday to Saturday	Orientation and Induction /Theory for I Year
October	1 st to 4 th week	Monday to Saturday	Theory for I and III year
October	1 st to 4 th week	Monday to Saturday	Clinical Posting at MH for II
October	1 st to 4 th week	Monday to Saturday	Clinical Posting at MH for IV year(OBG/CHN)
October	4 th	Friday	Inter house tournament- Basketball
October	10 th	Thursday	World mental day
October	12 th	Saturday	World arthritis day
October	15 th	Tuesday	Global Hand Washing
October	15 th	Tuesday	State level SNA Biennial Conference
October	17 th	Thursday	World trauma day
October	22 nd	Tuesday	National Conference on “Advancement in Infection Control and Vaccine Safety”
October	23 rd	Wednesday	World iodine deficiency day
October	25 th	Friday	Inter house tournament- Volleyball
November	1 st to 4 th week	Monday to Saturday	Theory for I and III year
November	1 st to 4 th week	Monday to Saturday	Clinical Posting at MH for II
November	1 st to 4 th week	Monday to Saturday	Clinical Posting at MH for IV year(OBG/CHN)
November	1 st	Friday	Visit to Vajra Veer Vatika
November	7 th	Thursday	World nutrition day

Month	Date/Weeks	Day	Event
November	9 th	Saturday	1st year Excursion to Pushpa Gujaral Science City, Kapurthala
November	11 th	Monday	Inter house Tournament-Badminton single & double
November	14 th	Thursday	Diabetes day/Children's Day
November	15 th	Friday	Interhouse Tournament-Chess and Carom
November	16 th	Saturday	Fresher's Party
November	18 th	Monday	SNA Election
November	19 th	Wednesday	World COPD day
November	15 th to 21 st	Monday to Friday	New born care week
November	20 th	Wednesday	Inter-house Tournament-Volleyball (final),& chess and Carom
November	23 rd	Saturday	Students nurses association 1 st GB meeting
November	29 th	Friday	Inter-house Tournament-Table Tennis
December	1 st	Sunday	World AIDS Day
December	1 st - 3 rd week	Monday to Saturday	Theory block for I,II,III and IV
December	2 nd week	Monday to Saturday	First Term Examination I, II, III and IV
December	14 th	Saturday	Excursion II- Wagha Boarder
December	9 th -14 th	Monday-Saturday	Annual Admin. And Technical Inspection
December	20 th	Friday	Selection of students for youth fest
December	23 rd -2 nd Jan	Monday to Thursday	Winter Vacation
January	3 rd	Friday	Reopen after winter vacation
January	2 nd to 4 th week	Monday to Saturday	Clinical block III year Command Hosp/MH
January	1 st to 4 th week	Monday to Saturday	Theory for I,II & IV year
January	7 th to 9 th	Tuesday to Thursday	Personality Development Programme (1st year)
January	17 th	Friday	Inter-house Tournament-Kho-Kho.
January	18 th	Saturday	Excursion III year- Anandpur Sahib

Month	Date/Weeks	Day	Event
January	31 st	Friday	Javelin Throw, Shot put, Discus throw, 100m, 200m, & 400m race
February	1 st week	Monday to Saturday	Lab Hours – Ist Year
February	5 th	Wednesday	Lamp lighting – Ist Year
February	2 nd -4 th week	Monday to Saturday	Partial Theory Block I Year Partial clinical Posting I Year
February	1 st -4 th week	Monday to Saturday	Clinical –Community(II year) & Clinical Posting (III year) Command Hosp/MH
February	1 st -2 nd week	Monday to Saturday	Theory and Research Tool Presentation (IV year)
February	4 th	Tuesday	World cancer day
February	12 th	Wednesday	Sexual & reproductive health awareness
February	11 th -13 th	Tuesday to Thursday	Youth Fest
February	18 th -20 th	Tuesday to Thursday	Admin. Practical (Personality Development Programme) IV year
February	3 rd -4 th week	Monday to Saturday	Internship
March	1 st -2 nd week	Monday to Saturday	Partial Theory Block I Year Partial clinical Posting I Year
March	1 st -4 th week	Monday to Saturday	Theory (II year)
March	1 st -2 nd week	Monday to Saturday	Clinical Posting (III year)MH CHN & OBG
March	1 st – 4 th week	Monday to Saturday	Internship
March	3 rd Week	Monday to Saturday	Second Term Examination I, II, III and IV
March	3 rd -4 th week	Monday to Saturday	Theory (III year)
March	7 th	Saturday	International Women Day
March	22 nd	Tuesday	Lockdown (I year relieved from College)
March	25 th	Wednesday	Seminar “COVID 19”
April	1 st -2 nd week	Monday to Saturday	Theory & preparation for Workshop (IV year)
April	1 st -3 rd week	Monday to Saturday	Theory (II & III year)

Month	Date/Weeks	Day	Event
April	3 rd -4 th week	Monday to Saturday	Online classes (I year)
April	3 rd – 4 th week	Monday to Saturday	Lockdown (II,III & IV year relieved from College)
April	13 th	Monday	WHO day
April	15 th	Wednesday	Workshop “Disaster Management” (Interns)
April	18 th	Saturday	Lockdown (II,III & IV year relieved from College)
May	1 st -5 th week	Monday to Saturday	Online classes I Year
May	2 nd - 4 th week	Monday to Saturday	Research Work IV Year
May	3 rd -5 th week	Monday to Saturday	Online classes II year
May	4 th -5 th week	Monday to Saturday	Internship
May	6 th -12 th	Wednesday-Tuesday	International Nurses Week
June	1 st to 3 rd week	Monday to Saturday	Summer Vacation I, II, III year
June	4 th week	Monday to Saturday	Online Classes (I,II,& III year)
June	1 st to 4 th week	Monday to Saturday	Internship
June	21 st	Sunday	Online Yoga Day
July	1 st - 4 th week	Monday to Saturday	Online Classes I,II & III Year
July	1 st - 4 th week	Monday to Saturday	Internship
August	1 st -7 th	Monday to Saturday	Breast feeding week
August	1 st -5 th week	Monday to Saturday	Theory Assignment , OSCE/ Skill Lab (I,II& III Year)
September	1 st -2 nd week	Monday to Saturday	OSCE Assessment
September	2 nd week	Monday to Saturday	Pre Final Examination - IV Yr
September	4 th Week	--	Annual Examination – IVth Yr
October	1 st - 4 th week	Monday to Saturday	Revision/Preparatory Holidays/university Exam
October	10 th	Friday	Farewell: 4 th Year
October	1 st – 4 th	Monday to Saturday	Annual Examination – Ist, IInd & Illrd Year

Appendix D

(Ref para 17 of mins of AAC
meeting held on 19 Jun 2020)

**IMPORTANT POINTS AND ACTION TAKEN ON INC GUIDELINES ON
ACADEMICS AND EXAMINATIONS DURING COVID-19 PANDEMIC &
LOCKDOWN.**

Ser No	Pt	Action Taken / Remarks
1.	Institutions to share learning resources such as Lectures, study materials, topic assignments and assessments via online, maintaining communication with students on a regular basis.	Online classes being held.
2.	Institutions will be responsible to maintain the details of classes taken subject wise, attendance, assignments given and submitted by students etc.	Data being maintained.
3.	<u>Academic Session 2019-20.</u> Two months extension has been granted for conduct of examination, ensuring completion of clinical requirements. The annual examinations have been planned in Sep/Oct 2020 and Academic Session 2020-21 will commence in Oct/Nov 2020.	The revised Academic Calendar has been prepared and being put up to AAC for approval.
4.	<u>Clinical Attendance.</u> Relaxed to 80%. However, all essential areas should be covered. The bal clinical trg to be completed in internship period.	Internship trg of B Sc (Nursing) Fourth Year commenced wef 21 May 2020. Point regarding completion of clinical trg of other batches noted for compliance.

Appendix E

(Ref para 18 of mins of AAC
meeting held on 19 Jun 2020)

PLAN FOR COVERAGE OF SYLLABUS

Ser No	Subject	No of Hrs to be completed
B Sc (Nursing) First Year		
1.	Anatomy & Physiology	30 Hrs
2.	Nutrition	06 hrs
3.	Biochemistry	15 Hrs
4.	Psychology	19 Hrs (12 Hrs to be covered by Visiting Faculty)
5.	Microbiology	07 Hrs (Visiting Faculty), 12 Hrs (Practical)
6.	Computer	12 Hrs (Theory), 15 Hrs (Practical)
B Sc (Nursing) Second Year		
7.	Pharmacology	15 Hrs
8.	Sociology	15 Hrs
9.	Medical Surgical Nursing-I	54 Hrs
10.	Community Health Nursing-I	16 Hrs
B Sc (Nursing) Third Year		
11.	Child Health Nursing	20 Hrs
12.	Nursing Research	04 Hrs
13.	Statistics (Visiting Faculty)	20 Hrs
14.	Medical Surgical Nursing-II	10 Hrs
15.	Mental Health Nursing	10 Hrs

Tele : 0181-2266167
6876, 6859 (Mil)
E mail : acn_mh@yahoo.co.in
Website : www.acn.co.in

Army College of Nursing
(ISO 9001 : 2015 Certified)
Deep Nagar,
Jalandhar Cantt-144005

2001/ACN/AAC/19/

25 Nov 2019

HQ 11 Corps (AWES)
C/O 56 APO

FWD OF : MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING

1. Please refer to para 36(b) of minutes of the Annual Conference of Directors and Heads of Professional Colleges-2016 issued vide HQ AWES letter No B/458540/Dir Conf/AWES dated 24 Nov 2016.
2. It is intimated that the Academic Advisory Committee Meeting of this college was held on 15 Nov 2019.
3. A copy of the minutes of the above meeting issued vide this college letter No 2001/ACN/AAC/19 dated 25 Nov 2019 is fwd herewith please.


(M Maheswary)
Principal

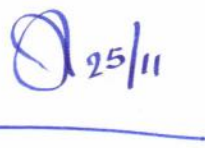
Encls: As above

Copy to : -

Army Welfare Education Society (AWES)
Adjutant General's Branch
Integrated Headquarters of MoD (Army)
Building No – 202, Shankar Vihar
Delhi Cantonment, New Delhi-110010

HQ Western Command (AWES)
PIN-908543
C/O 56 APO

A copy of the mins of the AAC mtg
held on above mentioned date is
fwd herewith please.

Registered! 

**MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING OF
ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 15 NOV 2019**

1. Academic Advisory Committee (AAC) meeting of Army College of Nursing Jalandhar Cantt was held on 15 Nov 2019 in the Conference Hall of Army College of Nursing, Deep Nagar, Jalandhar Cantt. The meeting was chaired by Brig Avinash Das, Commandant, Military Hospital, Jalandhar Cantt (President, AAC & Director, Army College of Nursing, Jalandhar Cantt). The meeting was attended by the following: -

Members

- | | | | |
|-----|-------------------------------|---|---|
| (a) | Col PS Rema Devi | - | Principal Matron, MH JRC
as eminent educationist. |
| (b) | Prof (Mrs) M Maheswary | - | Principal, ACN JRC. |
| (c) | Prof (Mrs) Charlotte Ranadive | - | Vice Principal, ACN JRC. |
| (d) | Mrs Varinder Pal Kaur | - | HOD, Community Health Nursing
ACN JRC |
| (e) | Mrs Baljeet Kaur | - | HOD, Obst & Gynae Nursing
ACN JRC |
| (f) | Mrs Khushnasib | - | HOD, Medical Surgical Nursing
ACN, Jalandhar Cantt |

In Attendance

- | | | | |
|-----|-----------------|---|---|
| (g) | Ms Gagan Sharma | - | Asst Prof (Med Surg Nursing)
Co-coordinator, B Sc (N) 1st Yr |
| (h) | Ms Neeta Thakur | - | Clinical Instructor (SNA Advisor) |
| (j) | Ms Nandini | - | Clinical Instructor (Sports I/C) |

2. At the outset, the Principal ACN welcomed the President for AAC meeting and thanked him for sparing valuable time for the meeting and giving continuous support in imparting quality nursing education to students. Thereafter, the following points were discussed: -

- (a) Progress on minutes of last AAC meeting held on 08 Apr 2019.
- (b) Agenda Points.

3. The points discussed and directions given in succeeding paras: -

Ser No	Pt	Action	Info
Progrep on mins of Last AAC mtg held on 08 Apr 2019			
4.	<p><u>Para 4 : Publications / Presentations.</u> All faculty members have been directed and being motivated to publish articles frequently. However, articles in respect of following faculty members have been published recently : -</p> <p>(a) <i>"Effectiveness of simulation technique on Practice regarding selected nursing procedure among B Sc (Nursing) students at Sumandeep Nursing College, Piparia, Vadodara"</i> by Ms Gagan Sharma, Assistant Professor in International Journal of Healthcare Sciences, Apr-Sep 2019, Vol 7, Issue 1.</p> <p>(b) <i>"Karyotyping : Spying the Faulty Genes"</i> by Ms Rashmi Sharma, Clinical Instructor in Asian Journal of Nursing Education and Research, Jul-Sep 2019, Vol 09, Issue-03.</p> <p><u>Decision.</u> The President, AAC complimented the faculty members for publication of articles. He further directed the Principal, ACN to ensure that each faculty member to write and publish research papers in the UGC mandated journals, which is a mandatory requirement for NAAC Accreditation.</p>	ACN JRC	All members
5.	<p><u>Para 6 : Workshop on Hospital Management Software.</u> The workshop on Hospital Management Software was conducted at this college on 18 May 2019.</p> <p><u>Decision.</u> The President, AAC directed that all the students to be fully acquainted with Hospital Management Software.</p>	ACN JRC	All concerned
6.	<p><u>Para 7 : Online Admission Test.</u> Online Admission Test-2019 was held at 13 centres throughout the country on 08 Jun 2019 successfully. The result was declared within a fortnight from the date of conduct of OAT. The Principal, ACN suggested that the responsibility for conduct of OAT be delegated to both the colleges on rotational basis.</p> <p><u>Decision.</u> The President, AAC agreed to the recommendations of Principal, ACN and directed to take up the case with higher HQ.</p>	ACN	All concerned

Ser No	Pt	Action	Info
7.	<p><u>Para 8 : Practical Trg of Students in Command Hospital, Western Command.</u> As per the directions of AAC, it is proposed to send students to Command Hospital, Western Command for practical training in "Oncology" and "Neurology" in a group of 20 students for a period of two weeks each wef 2nd week of Jan 2020.</p> <p><u>Decision.</u> The President, AAC directed that with a view to ensure adequate clinical training in the above areas, posting of students for minimum three weeks be planned. It was further directed that necessary correspondence with Command Hospital for the same be initiated now so that practical training is commenced as per the schedule.</p>	ACN JRC	All concerned
8.	<p><u>Para 10 : Coverage of Syllabus.</u> The syllabus was covered as per the deadlines given by the AAC, followed by the conduct of periodic revision classes for the Academic Session 2018-19. The Principal, ACN apprised the committee that the university has declared the result of B Sc (Nursing) Fourth Year so far and college got 100% result with 25 distinctions. It was further informed that the results of remaining batches are awaited.</p> <p><u>Decision.</u> The President AAC expressed satisfaction on the conduct and coverage of syllabus and complimented the faculty on achieving 100% result of B Sc (Nursing) Fourth Year. However, he further motivated the faculty to work hard to achieve academic excellence and more number of distinctions in the future.</p>	--	All concerned
9.	<p><u>Para 11 : Revision in Curriculum for B Sc (Nursing) Course.</u> The revised curriculum for B Sc (Nursing) Course i.e. inclusion of "Middle Level Health Provider" has been implemented wef current Academic Session 2019-20.</p>	--	All concerned
10.	<p><u>Para 12 : Conduct of Practical Training.</u> The practical training in Cardiac Cath Lab of MH Jalandhar was carried out during the previous Academic Session (2018-19) and same practice will be continued in the current Academic Session. The Principal Matron, MH Jalandhar Cantt emphasized that there is a need to improve the quality of clinical training and Clinical Instructors' responsibility be supervised intermittently by HOD/Principal. Though students are performing exceedingly well in theory, the practical knowledge should be</p>		

Ser No	Pt	Action	Info
	<p>strengthened with bed side decision making, appropriate care, critical thinking, time management, recording and reporting etc.</p> <p>Decision. The President AAC considered the suggestions of Principal Matron, MH Jalandhar Cantt appropriate for improving the clinical skills of students. He directed the Principal, ACN to evolve a policy for supervision of faculty in clinicals</p>	ACN JRC	All concerned
11.	<p>Para 13 : Conduct of Workshop / Seminar. A national conference on "Recent Advancements in Infection Control & Vaccine Safety" was organised by this college on 22 Oct 2019. During the conference, "Paper Presentation" and "Poster Presentation" were also organised, in which three faculty members of the college also presented their papers / posters.</p> <p>Decision. The President AAC congratulated the entire ACN fraternity for organizing national conference. He mentioned that the conference was well organised and eminent Guest Speakers in the field arranged by the college were highly qualified and confident. The lectures given by them contained a vast knowledge about the subject. He appreciated that getting 150 delegates for the conference is consequence of great efforts by the organizers. He further suggested that college should organize such conferences / workshops at more frequent intervals.</p>	ACN JRC	All concerned
Agenda Pts			
10.	<p>Item I : Coverage of Syllabus. The Principal, ACN presented the proposed Academic Calendar for the Academic Session 2019-20 (attached as Appendix).</p> <p>Decision. The President, AAC suggested that college to plan conduct of a "Youth Fest" among all colleges of Jalandhar of various streams in place of conduct of Convocation Ceremony Biennially.</p>	Principal, ACN	All concerned
11.	<p>Item II : Visiting Faculty. With a view to ensure imparting quality education, the college has appointed the following as Visiting Faculty for the Academic Session 2019-20:-</p>		

Ser No	Pt	Action	Info													
	<table> <tr> <th>Ser No</th> <th>Name</th> <th>Subject / Class</th> </tr> <tr> <td>(a)</td> <td>Ms Monika</td> <td>Microbiology B Sc (N) First Year</td> </tr> <tr> <td rowspan="2">(b)</td> <td rowspan="2">Mr Harjinder Singh Maini</td> <td>Biochemistry B Sc (N) First Year</td> </tr> <tr> <td>Pharmacology B Sc (N) Second Year</td> </tr> <tr> <td>(c)</td> <td>Ms Ridhi</td> <td>Statistics B Sc (N) Fourth Year</td> </tr> </table> <p>Decision. The President, AAC directed that classes of visiting faculty be supervised and feedback from students be taken on regular basis. He further directed that a visit of B Sc Nursing First Year students in all labs of Punjab Institute of Medical Sciences (PIMS), Jalandhar be organised. It was further directed by the President AAC that possibility be also explored by ACN for nomination of visiting faculty in the subject of Anatomy & Physiology from PIMS, Jalandhar.</p>	Ser No	Name	Subject / Class	(a)	Ms Monika	Microbiology B Sc (N) First Year	(b)	Mr Harjinder Singh Maini	Biochemistry B Sc (N) First Year	Pharmacology B Sc (N) Second Year	(c)	Ms Ridhi	Statistics B Sc (N) Fourth Year	Principal, ACN	All concerned
Ser No	Name	Subject / Class														
(a)	Ms Monika	Microbiology B Sc (N) First Year														
(b)	Mr Harjinder Singh Maini	Biochemistry B Sc (N) First Year														
		Pharmacology B Sc (N) Second Year														
(c)	Ms Ridhi	Statistics B Sc (N) Fourth Year														
12.	<p>Item III : Conduct of Practical Training in Vidya Sagar Mental Hospital, Amritsar. As part of the curriculum, B Sc (Nursing) Third Year students are required to have 270 hrs (9 weeks) practical training in Mental Health Nursing. Though, clinical facilities exist in the Parent Hospital i.e. Military Hospital, Jalandhar Cantt, however, there is a scope to further improve the clinical skills of students in the speciality. Hence, it is proposed to send 60 students of B Sc (Nursing) Third Year at Vidya Sagar Mental Hospital, Amritsar during Apr 2020 along with one faculty member. The charges as confirmed from them telephonically are as under : -</p> <p>(a) Clinical Training Charges - Rs 1500/- per month</p> <p>(b) Hostel Charges - Rs 750/- per month</p> <p>(c) Messing Charges - Rs 2200/- per month</p> <p>Decision. The AAC approved conduct of practical training of B Sc (Nursing) Third Year in Vidya Sagar Mental Hospital, Amritsar in Mental Health Nursing. He further directed that all students must be informed well in advance and they be apprised the financial effect involved since the same has to be incurred by the students only.</p>	ACN JRC	All concerned													

Ser No	Pt	Action	Info
13.	<p>Item IV : Revision in Curriculum – B Sc (Nursing) Course. Indian Nursing Council, New Delhi has revised the curriculum of B Sc (Nursing) Course. The following important changes have been carried out and will be applicable wef batch admitted with effect from 2019-20 onwards : -</p> <p>(a) Nursing Research (45 hours) has been shifted from B Sc (Nursing) Fourth Year to Third Year.</p> <p>(b) Theory hours in the subject Midwifery & Obstetrical Nursing have been divided in B Sc (Nursing) Fourth Year and Third Year (45 hours each). Earlier the theory hours were completed in Third Year.</p>	--	All concerned
14.	<p>Item V : Introduction of Value Addition of B Sc (Nursing) UG Course. Maj Gen RK Raina, SM, Ph D (Retd), Managing Director (AWES) during his visit to this college on 30 Oct 2019 had suggested that possibility be explored for introduction of short term certificate courses in specialized areas. Short Term Diploma courses in "Cardio Thoracic Nursing", "Critical Care Nursing", "Midwifery Nursing", "Midwifery Nursing", "Neuro Science Nursing", "Oncology Nursing", "Orthopaedic & Rehabilitation Nursing", "Psychiatric Nursing", "Neonatal Nursing", "Operation Room Nursing" and "Emergency and Disaster Nursing" are available through Indian Nursing Council. The qualification required to undergo the same is M.Sc. (N) with Medical Surgical or Post Basic Diploma in Speciality Course. She further informed that various para medical courses are also available, for which separate batches are required to commence.</p> <p>Decision. The President, AAC directed that possibility for running INC approved short term courses and other para medical courses be explored since, the INC will not allow the undergoing batches to pursue these courses. He further directed that admission to the same be also offered to civilians to facilitate optimum utilization of facilities / infrastructure.</p>	ACN JRC	All members
15.	<p>Open Forum. The Principal Matron, MH Jalandhar Cantt suggested that there is a need to inculcate the best clinical practices among students, for which the faculty has to demonstrate and become role model for the students.</p>		

Ser No	Pt	Action	Info
	Decision. The President, AAC agreed with the suggestion of Principal Matron, MH Jalandhar Cantt and directed the Principal, ACN to look into this aspect.	ACN JRC	All members

16. During the closing address, the President, AAC directed that :-
- (a) With a view to ensuring high discipline among students, Hostel Rules may be reframed.
 - (b) Possibility for installation of mobile phone jammers in the hostel be explored to ensure that students concentrate on studies during their self-study hours.
 - (c) Repair/Maintenance works, if any pertaining to the hostel be planned and executed during the vacations to avoid inconvenience to students.
15. At the end, Principal once again thanked all the delegates and assured that efforts will be made by one and all for upliftment of standard of the college.
16. There being no other points, the meeting was declared closed.


Army College of Nursing
Deep Nagar
Jalandhar Cantt

2001/ACN/AAC/19/

25 Nov 2019

Distr : -

HQ 11 Corps (AWES)
MH Jalandhar Cantt


Prof (Mrs) M Maheswary
Principal
for President, AAC